
Doctoral Thesis

Similarity Detection Software. Turnitin User Manual

[Thesis director]

UAB

Universitat Autònoma
de Barcelona

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Revised date: Tuesday, 21 May 2024

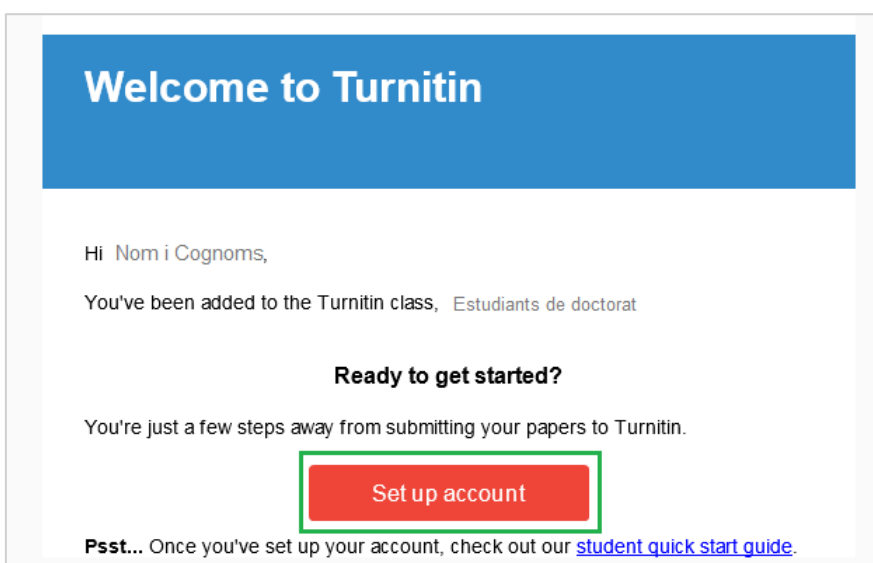


In this user manual, we will briefly explain how to access Turnitin, a tool to detect similarities in a document (in this case, doctoral theses), and how to work with it.

Once logged in, you will find your class homepage with an exercise to upload documents and test the detection of possible similarities.

A. SET UP YOUR TURNITIN ACCOUNT

In order to start using this tool, you will need to receive a welcome email from the tool administrator. This email will be sent to your institutional account (@uab.cat).



1. Activate your account by clicking **Set up account**.
2. The following screen will be displayed.

Account Setup

To set up your account, please enter your email address and last name or family name.

Email Address

Last Name or Family Name

You can find this information in your Turnitin welcome email.

If you no longer have access to this email, ask your Turnitin instructor to look up your email address. If you are an instructor, please refer to your Turnitin administrator for this information.

Next

3. Enter your institutional email account in the field **Email Address**.

Email Address

NOTE. The email address needs to be the same to which the welcome email was sent.

4. In the field **Last Name or Family Name**, enter your surname.

Last Name or Family Name

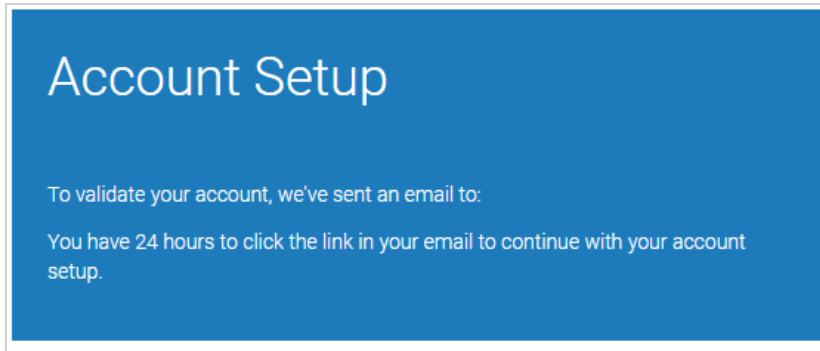
You can find this information in your Turnitin welcome email.

NOTE. The surname needs to be spelled as in your Turnitin welcome email.

5. Click **Next**.

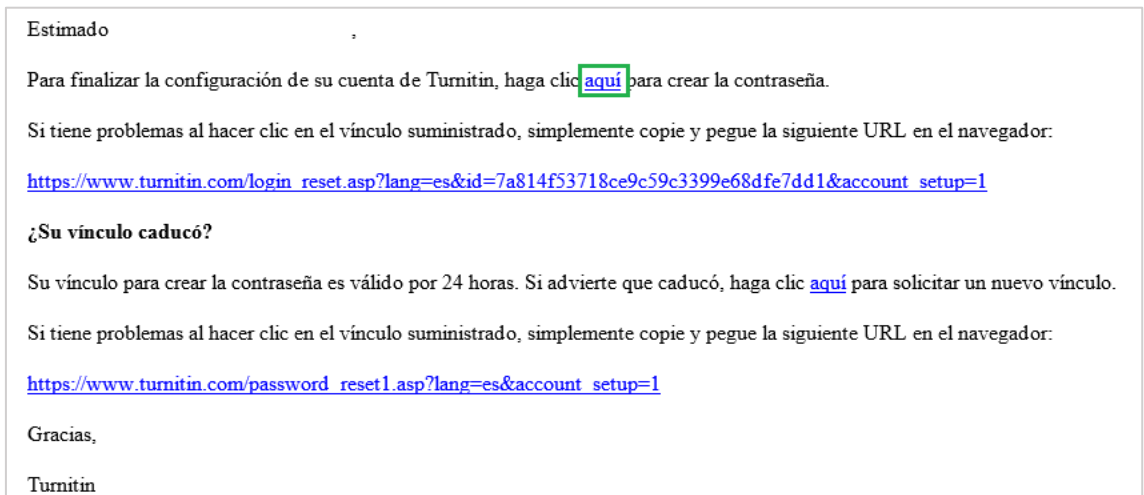
Next

6. You will receive an email to validate your account.



7. Check your inbox.
In case you cannot find the validation email, please check your spam folder.

Click the first link to create your Turnitin password.



IMPORTANT. This password needs to be different from that associated to your NIU.

B. LOG IN TO YOUR CLASS HOMEPAGE

Once your account has been set up, follow these steps to start using the tool:

1. Go to <https://www.turnitin.com/> and click **Login**.



2. Enter your institutional email address and your Turnitin password. Afterwards, click **Log in**.



Once logged in, the class homepage created for thesis directors will be displayed.

When clicking to open it, a table with the line **DOCUMENTS** will be shown. Here you can upload your documents and detect similarities.

Class Homepage

This is your Class Homepage. To access more information about the assignment, click the "Open" button.

Assignment Inbox: Directors_Directores_tesi			
Assignment Title	Dates		
Anàlisi similitud tesi doctoral	Start	20-Jun-2021	11:05PM
	Due	31-Dec-2024	11:59PM
	Post	31-Dec-2024	11:59PM

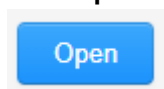
Open

You can also:

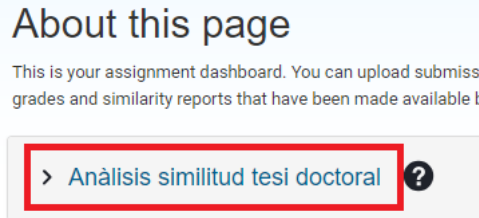
- See the due date for submissions.
- Submit a file.

C. HOW TO SUBMIT A DOCUMENT AND DETECT SIMILARITIES

1. Click **Open**.

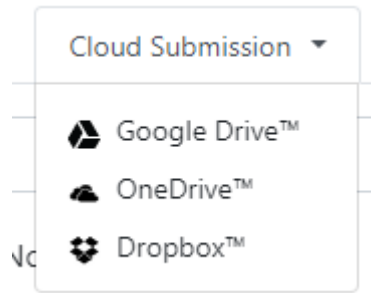


2. Before you proceed,
 - a. we advise checking that the file you'd like to submit will be accepted. Check out the [accepted file types and sizes](#) before you begin.
 - b. check the assignment details by selecting the assignment title bar:

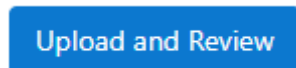


- c. Remember only a single file may be submitted to a Turnitin assignment. Any second or subsequent submission will overwrite the original submission in this assignment.
3. Upload it, either from your computer (do not forget to include the submission's title):

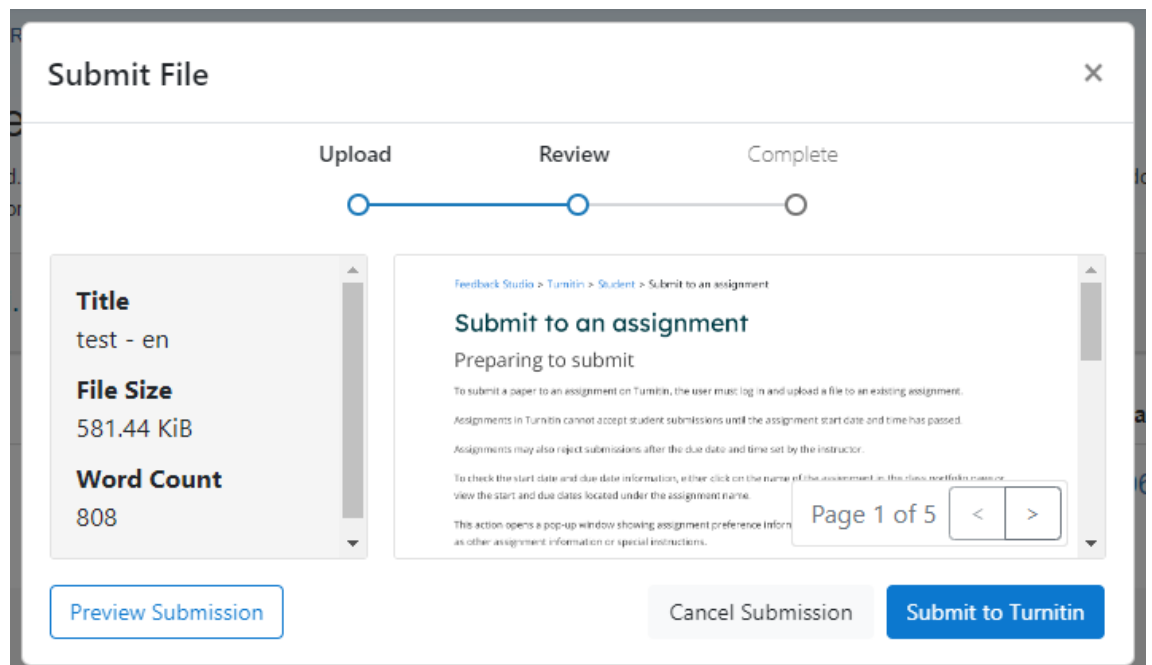
Either from Google Drive, OneDrive or Dropbox.



4. Click the **Upload and Review** button.



5. A brief resumé of the file you are to submit will be displayed.






6. Before you submit you will have an opportunity to check that the file you are about to submit is correct.
7. If you are happy with the file, select **Submit to Turnitin** to submit your assignment.
8. A submission confirmation will be displayed. Please do not leave the page until you see this confirmation.

Submit File



Submission Complete!

9. Once the analysis has been completed, the following information will be displayed.

Paper Title	Uploaded	Grade	Similarity
test - en	21 May 2024 15:31	--	96%   

10. To see the results, click the %.

Similarity

 96%

11. A new screen will pop up with the submission and the similarities detected (it can take a while).

Feedback Studio > Turnitin > Student > Submit to an assignment

Submit to an assignment

Preparing to submit

To submit a paper to an assignment on Turnitin, the user must log in and upload a file to an existing assignment.

Assignments in Turnitin cannot accept student submissions until the assignment start date and time has passed.

Assignments may also reject submissions after the due date and time set by the instructor.

To check the start date and due date information, either click on the name of the assignment in the class portfolio page or view the start and due dates located under the assignment name.

This action opens a pop-up window showing assignment preference information, including start and due dates/times as well as other assignment information or special instructions.

- Log in to turnitin.com (or turnitinuk.com if you're in the UK).
See our [logging in guide](#) if you can't quite remember how to log in to Turnitin.
- Once you've logged in, you should see your homepage listing the [classes you enrolled in](#).
- Select the name of the class where you'd like to upload a file.
This will take you to your Class Homepage for that class.
- Select the **Open** button to the right of the assignment name.

Page: 1 of 5 Word Count: 808 Text-Only Report High Resolution On

12. Click the number to see the whole information.

Match Overview
✕

96%

< >
 Currently viewing standard sources

EN View English Sources

Matches		
1	listens.online <small>Internet Source</small>	92% >
2	perpustakaan.umj.ac.id <small>Internet Source</small>	2% >
3	www.coursehero.com <small>Internet Source</small>	1% >

To see more details, click the source.

Match Breakdown

1 listens.online 92%
Internet Source

Match 1 of 3

- listens.online 92%
Internet Source - 6 urls
 - phd/assignments-due-date 92%
 - homework/need-help-in-as... 92%
 - paper/assignment-due-date 92%
 - paper/my-assignment-sub... 92%
 - phd/submit-your-assignme... 39%
 - thesis/turnitin-essay-submi... 17%
- help.turnitin.com 72%
Internet Source - 21 urls

13. Click the filter icon to see all sources.

All Sources

Match 1 of 5

- listens.online 95%
Internet Source - 6 urls
- help.turnitin.com 75%
Internet Source - 32 urls
- qa-help.turnitin.com 75%
Internet Source - 6 urls
- guides.turnitin.com 47%
Internet Source - 6 urls

14. You can add some filters to see more or less sources.

Filters and Settings

Filters

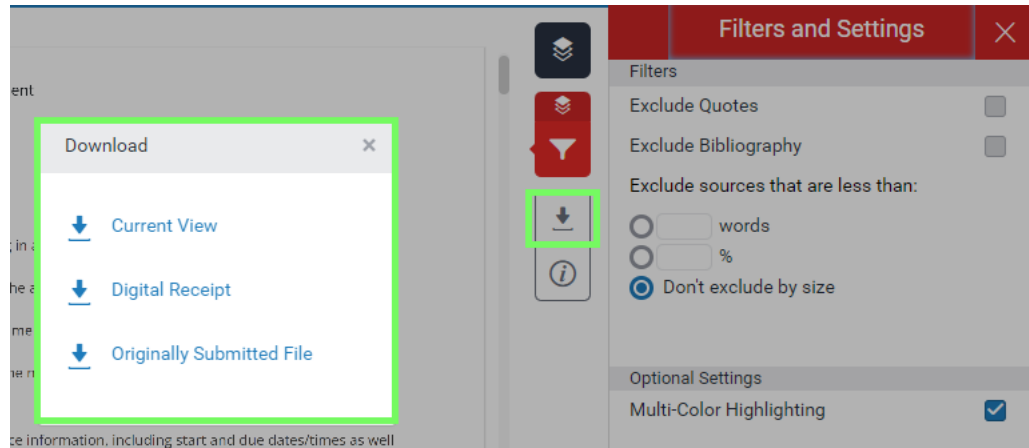
- Exclude Quotes
- Exclude Bibliography
- Exclude sources that are less than:
 - words
 - %
 - Don't exclude by size

Optional Settings

- Multi-Color Highlighting

IMPORTANT. These filters only affect the way the information is displayed not the final similarity results.

15. To download the current view, the digital receipt of your submission or the originally submitted file, click the arrow (icon for download).



16. Once the file has been submitted, you can submit it again by clicking.



IMPORTANT. Please bear in mind that when resubmitting a file, the previous one is overwritten. If you want to keep the first analysis result, download it and save it to your computer before resubmission.

17. The submitted document can be downloaded by clicking the icon for download.



18. The Digital Receipt can be downloaded by clicking the icon



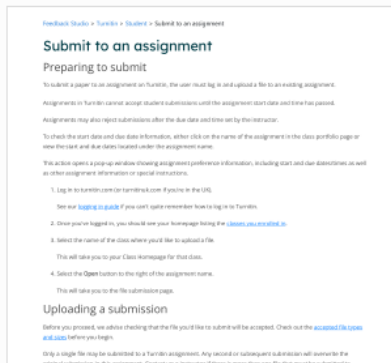


Digital Receipt

This receipt acknowledges that Turnitin received your paper. Below you will find the receipt information regarding your submission.

The first page of your submissions is displayed below.

Submission author:
Assignment title: esborryany de la tesi.
Submission title: test - en
File name: Submit_to_an_assignment.pdf
File size: 581.44K
Page count: 5
Word count: 808
Character count: 3,879
Submission date: 21-May-2024 03:31PM (UTC+0200)
Submission ID: 2379077524



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