

UAB BARCELONA SUMMER SCHOOL 2024

Questions or issues: Send an email to summer@uab.cat.

- Important information: **To access the enrolment (registration) process it is necessary to be preregistered at the UAB database. It will be the first step of these instructions.**

The screenshot shows the UAB website's 'Online services and formalities' page. It features a navigation bar with icons for 'BACHELOR'S, MASTER'S AND DOCTORAL DEGREE STUDENTS', 'STUDENTS ON OTHER PROGRAMMES', 'PDI', and 'PAS'. The main content area is divided into several sections: 'Cultura en Viu', 'Institute of Education', 'UAB SUMMER SCHOOL', 'Graduate School', 'Language Service', and 'FUAB Formació'. Each section contains a list of services with status indicators (green dots) and icons for NIU, UAB, and other services. A 'Remember' box on the right side of the page contains a reminder to use the page as a portal to start the services offered and not memorize specific directions. Below the 'Remember' box is a 'Connect https' section with a note about internet access requirements.

- You will receive a User Identification Number (NIU) and must choose a password. This step will be done the first time you access.
- Please have the payment card prepared when you access the enrolment process.
- Even if in the list of courses there is an enrolment deadline, please keep in mind that each course will be closed when there are no more vacancies.

You can enrol from the [UAB Barcelona Summer School webpage](#).

Once you are preregistered and admitted, you will receive a notification with the links to do the online enrolment/registration.

Student preregistration

If this is the first time that you are registering to the UAB, **DO NOT press LOGIN** and fill out all the data required in **“New student” – “Student registration form” > “Student Basic Data” + “Personal data” + “Student contact data”**. **Please take into account that all the information will be sent to the personal email address that you add in this step.**

Please read the information about **the legal and privacy policy**. Once you have read all the information, please check **“Accept”**.

Press **“Next”** once you have filled out all the mandatory (*) fields.

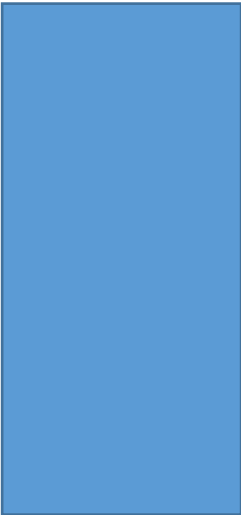
New student data validation

Personal data validation

1 Student registration form 2 New student data validation 3 Entering the Password 4 Summary of the registration form

Entered information

i Please, verify that your personal data are correct.

Nationality	
Document number	
Type of Document	
First name and Middle name	
Family name	
Other Family name	
Date of Birth	
Gender	
Personal e-mail	
Contact Telephone Number	

I confirm that my personal data are correct

On this screen, please verify that all data are correct. Then check the box and press "Next".
Please read carefully the legal and privacy information.

On this screen, please verify that all data are correct. Then check the box and press **“Next”**.

Registration

i If the information submitted is correct, please continue with the registration process by clicking on "Continue"; if you wish to make any changes, please click on "Back" to access the previous screen and change any of your data.

Obtaining the NIU and the password

- Follow the restrictions on the right box, to create a valid and secure password.



Obtaining the NIU and the password

1 Student registration form 2 New student data validation **3 Entering the Password** 4 Summary of the registration form

Data Entry

i Your university ID number (NIU) is:
Don't forget your university ID number (NIU) and password, as they are needed for the remaining academic and administrative formalities during the pre-registration, and later, as a UAB student.

*NIU

*Password

*Password verification

PASSWORD RESTRICTIONS

- ✗ Must have a length between 8 and 32 characters.
- ✓ Cannot contain more than 2 repeated characters.
- ✓ Cannot have more than 2 consecutive characters (abc, 123, qwe ...)
- ✓ Cannot coincide with your personal data.

Inform your password

IMPORTANT: Please, keep save your NIU and password, as you will need them once you will be on campus.

Summary of registration form

Check that all the data are correct and press “**Finalize**”.

Resumen Summary

1 2 3 4

Student registration form New student data validation Entering the Password Summary of the registration form

Entered information

i Your university ID number (NIU) is:

Don't forget your university ID number (NIU) and password, as they are needed for the remaining academic and administrative formalities during the pre-registration, and later, as a UAB student.

Name and surnames	<input type="text"/>
Assigned Identification Number	
Nationality	
Date of Birth	
Gender	
Personal e-mail	
Contact Telephone Number	

Remarks

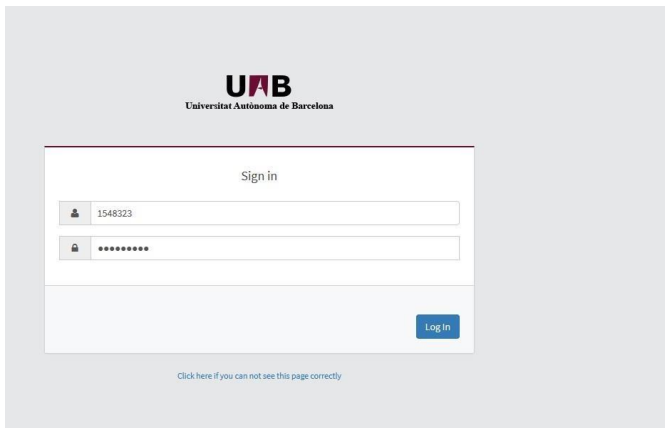
i If the registration process was successful and you have username and password, go straight to the registration of Official Masters: [Here](#)

If there has been any problems during registration of your data, go to the Official Master secretary personally or go to: sigma.ccr@uab.cat

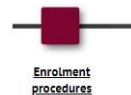
Now you are registered in the UAB data base system, you will be able to access the enrolment (preregistration) process.

Start the preregistration

Please enter your NIU and password.



Enrolment Process	
Name	
NIP	
DNI/Passport	
NIA	



Enrolment
procedures

New registration	Previous registrations management (0)	Notifications center
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New registration

i Below is the list of studies that currently have an open enrolment period. Please, select the study in which you wish to register, and then click on the new registration to start the enrolment process.

Tipo de estudio:	Specialisation Course
Study to matriculate:	4008/4 - UAB Barcelona Summer School - First Period (Period 1 - Enrollment from 27/01/2022 to 14/06/2022) (Direct enrollment)

+ New registration

Press **"New registration"**.

Please take into account that the Summer School 2024 has 2 studies:

- If you want to enrol in the First period of the Summer School please select study 4008/6.
- If you want to enrol in the Second period of the Summer School please select study 4019/6.

Student data



Students Data

Personal data

NP: 579555 NIA: 161089

DNI/Passport: [input] Document type: PAS - Pasport

Gender: Male Female

First Surname: [input] Second Surname: [input]

Name: [input] Email: [input]

SI number: [input] Second E-mail: [input]

Data disclosure: Yes No

Birth

Date of Birth: 08/08/1996 dd/mm/yyyy Zip Code: [input] (For International cities, please add the code "99999")

City: [input] State/Country: [input] Nationality: British

Country: [input]

Habitual place of residence

Address: [input] Zip Code: [input] (For International cities, please add the code "99999")

City: [input] State/Country: [input]

Country: [input] Call Phone: [input]

Telephone: [input]

Place of residence during the course

Address: [input] Zip Code: [input] (For International cities, please add the code "99999")

City: [input] State/Country: [input]

Country: [input] Call Phone: [input]

Telephone: [input]

Copy data of habitual place of residence

99999

For this study is not allowed the direct debt, a promissory note will be assigned at the end of the process. Please, make sure to print it.

Back Accept

Fill in your personal data

You can copy the data of your place of residence if you do not have this information yet.

IMPORTANT:

ZIP code: Please add the code "99999" in the three boxes that will activate the field "Country".

Press "Accept".

Other Data of Interest

It is **mandatory** to fill out the information in the first tab, "Education". Press "Add".



Other data of interest

All information requested below is optional. You can continue without informing all the forms. Just click on the 'OK' button when deemed appropriate.

Formation Work experience Other data

FORMATION

[Add]

SPECIFIC TRAINING COURSES

[Add]

LANGUAGE

[Add]

In **“Study”**, check the option that best fits your current student’s status.

- Bachelor’s Degree for undergraduates
- Master’s Degree
- PhD
- Specific University Studies

Add the specific Bachelor, Master, PhD, etc. that you are studying, the name of your current University and the country.

Please add the information about any other trainings that are relevant to Summer School course and/or knowledge in foreign languages.

The following tabs, **“Work experience”** and **“Other data”** are not mandatory. However, we highly recommend you to give us as much information as possible.

Documents to be attached



Documentation to be provided by the student

Documentation required for enrolment

To continue with the enrolment process, you must attach the mandatory documents listed below

Document to attach	Required format	File attached
The enrolment certificate of the current academic year	Any Format	
Your ID photo sized in jpg format	Any Format	
ID CARD or PASSPORT	Any Format	

Optional documentation for enrolment

Document to attach	Required format	File attached
Spanish language level accreditation	Any Format	

Please, **attach mandatory documents in PDF format:**

- A copy of the **enrolment certificate for the academic year of your university in pdf format**. Students from the UAB also need to upload this document. Apple HEIF or HEVC images are **not** allowed.
- **Passport-size ID photo** (a mobile photo is **not** allowed) that will be used in your UAB card in **JPG format***. Apple HEIF or HEVC images are **not** allowed.
- **Passport or ID card copy in pdf or JPG format**. Apple HEIF or HEVC images are **not** allowed.
 - *Students from Spain, upload a copy of your ID card (DNI).
 - *Students from other countries, upload a copy of your passport.

In the event you want to enrol to the course “**Spanish as a Foreign Language A2**”, it is mandatory to attach your **Spanish certificate** in the ‘Optional documentation for enrolment’ section.

If you have any disability or any specific educational needs, please attach a certificate or a letter explaining your situation in the “Optional documentation for enrolment” section. Press “**Accept**”.

Academic Data

- ❗ Only one optional subject can be selected, from all possible. Select mandatory the subject Compulsory insurance rate (216250)
- ❗ Exist 392 free places on this course
- ❗ It is not allowed the concession of free configuration credits

MY SELECTION

Remove all

	Code	Description	Credits	Type	Course	School Year
 	215888	Discovering the Fascinating World of Nanoscience and Nanotechnology	6.0	Optative	Only course	2019/20

Select the Summer School course that you want to attend by clicking “+”.

IMPORTANT

- **You can enrol only one course from the list. Only one course can be chosen from each period of the programme.**
- **If you want to enrol to another course of the second period, please start the enrolment process selecting the second period study (4019/6).**

Once you have selected the course, you must select the group: *

*If the window doesn't open automatically click upon **modify** button (in the middle of these ones):



You must select between:

- ‘**UAB students**’ for UAB students (Grade, Bachelor, Master, etc) and UAB alumni students
- ‘**NO UAB students**’ if you are not taking regular studies at the UAB (coming from another university) or you are an international students doing an Erasmus programme or another exchange programme.

Then click ACCEPT

1 In order to validate the enrolment, the following requirements will be validated

MY SELECTION

1 There are no subjects selected for your registration

1 Please, select subjects from the table of available subjects shown below to be added

SUBJECTS AVAILABLE TO REGISTER

Code	Description	Credits	Type	Course	School Year	Observations
215882	Psychological First Aid	6.0	Optative	Only course	2021/22	
215888	Discovering the Fascinating World of Nanoscience and Nanotechnology	6.0	Optative	Only course	2019/20	The class groups have been assigned automatically. It is not possible to change them.
215900		6.0	Optative	Only course	2021/22	
215901		6.0	Optative	Only course	2021/22	
216231		6.0	Optative	Only course	2021/22	
216232		6.0	Optative	Only course	2021/22	
216483	Culture, Society and Health	6.0	Optative	Only course	2021/22	
216484	Innovation & Entrepreneurship	6.0	Optative	Only course	2021/22	
216485	Contemporary Web through the Top of the Media Firmers	6.0	Optative	Only course	2021/22	

215882 - Psychological First Aid

Class group preferences

1 You must select a group of subject of each of the present types

Group	Description	Language	Free places
<input checked="" type="radio"/> 1	UAB Students	ES	13
<input type="radio"/> 2	NO UAB Students	ES	13

Close Accept

Once you select the course and the mandatory insurance, they will appear on the box “My Selection”. Then, press “Accept” to continue.

1 Only one optional subject can be selected, from all possible. Select mandatory the subject Compulsory insurance rate (216250)

1 Exist 392 free places on this course

1 It is not allowed the concession of free configuration credits

My registration

Subjects	Credits
2	6.0

MY SELECTION

Remove all

	Code	Description	Credits	Type	Course	School Year	Observations
	215888	Discovering the Fascinating World of Nanoscience and Nanotechnology	6.0	Optative	Only course	2019/20	The class groups have been assigned automatically. It is not possible to change them.
	216250	MANDATORY INSURANCE RATE	0.0	Obligatory	Only course	2020/21	

Documents generated when registering.

It is highly recommended to download and print the documents that have been generated during your registration:

- **Enrolment receipt**
- **Document Other Interesting Facts:** the information that you have added in the enrolment process.



Documents generated when registering

1 The registration has been successfully recorded. On this screen you have available the receipt of the registration you have made.

1 The email has been sent correctly.

Available Documents	Display Document
Enrolment receipt	
Document Other Interesting Facts	

1 The registration has been processed correctly. Do you want to pay by TPV right now?

Pay Later Pay now

The UAB Summer School Admission Officer will review your application and will contact you in order to proceed with the registration and payment of your course.

For any comments or doubts, please contact us at summer@uab.cat.