

SPECIFIC EDUCATIONAL COOPERATION AGREEMENT FOR (REQUIRED) EXTERNAL ACADEMIC PLACEMENTS IN PARTNER ORGANISATIONS

Mr/Ms (*full name*), Dean or Head of the Faculty/School of XXXX, acting on behalf and in representation of the Universitat Autònoma de Barcelona, with Tax ID number Q0818002H, and with registered address at Campus Universitari, 08193 Bellaterra (Cerdanyola del Vallès), by delegation of the Rector pursuant to the resolution dated 2 February 2021.

Mr/Ms (*full name*), (*position*), acting on behalf and in representation of (*name of the company and/or institution*), with registered address at (*address*), in (*town and postcode*), with Tax ID number XXXXXXXXX.

Mr/Ms (*full name*), with national or foreigner's identity document (DNI/NIE) 00000000X and Social Security number XXXXXXXX, a student of (*programme and centre*), with registered address at (*contact details*).

The parties acknowledge that they have sufficient legal capacity to execute this agreement in accordance with the following regulations.

- Royal Decree 592/2014, of 11 July, on external academic placements for university students.
- The Statute of the University Student, approved by Royal Decree 1791/2010 of 30 December.
- The regulations on external academic placements, approved by the UAB Governing Council on 10 December 2014.

And they consequently execute this agreement subject to the following **TERMS**:

1. Conditions of the placement			
Subject: External placement		Code:	Number of credits:
Total number of hours:	Starting date:	End date (*):	
Days of the week:	Timetable:	Total hours per day:	
Location (address):			
Department/Area/Service:			

2. Training project of the work placement			
Rationale and objective of the placement:			
Duties and functions:			
Monitoring system to be used by the tutor of the partner organisation:		<ul style="list-style-type: none"> - Host the student and organise the activity to be undertaken pursuant to the content of the Training Project. - Supervise their activities, and guide and control the progress of the placement on the basis of a relationship grounded on mutual respect and commitment to learning. - Inform the student of how the organisation runs and operates and of any regulations of interest, especially those relating to safety and occupational hazards. - Coordinate with the academic tutor of the university with regard to the progress of the activities established by the Educational Cooperation Agreement, as well as reporting and resolving any incidents that might arise during them and to manage permits for taking examinations. 	
Competences to be acquired by the student during the work placement:			
Basic competences:	Development of critical thought and reasoning	YES <input type="checkbox"/>	NO <input type="checkbox"/>
	Effective communication	YES <input type="checkbox"/>	NO <input type="checkbox"/>
	Development of strategies towards learning autonomy	YES <input type="checkbox"/>	NO <input type="checkbox"/>
	Respect for diversity of ideas, people and situations	YES <input type="checkbox"/>	NO <input type="checkbox"/>

	Generation of innovative and competitive proposals for research and professional activities	YES <input type="checkbox"/>	NO <input type="checkbox"/>
General and/or specific competences (2):			
<p>(2) The competences established by the UAB for each of its study programmes can be consulted on its website (within each degree course, by clicking on the Study plan > Competences tabs).</p>			

3. Tutor of the partner organisation

The partner organisation designates the following person as placement tutor: Mr/Ms (*full name*), (*tutor's profession or position*), who is hereby appointed UAB tutor for external work placements. The tutor's duties are to set out the student's work plan, oversee his/her training, provide information on relevant regulations, especially those concerning safety in the workplace, monitor the student's progress and assess his/her activity pursuant to the UAB's rules on external academic placements.

4. Academic tutor

The Universitat Autònoma de Barcelona designates the following person as placement tutor: Mr/Ms (*full name*), (*lecturer in xxx*).

Likewise, this will be the person responsible for immediately informing the Universitat Autònoma de Barcelona of any days when the student is scheduled to be absent as well as the days when the student has not been able to attend the placement pursuant to provision 52a of the revised text of the General Social Security Act, introduced by Royal Decree Law 2/2023, of March 16, on urgent measures to expand the rights of pensioners, the reduction of gender gap and the establishment of a new sustainability framework for the public pension system.

5. Reports

On completion of the placement period, the student and the tutor of the partner organisation draw up a final report to be presented within a maximum of fifteen days, using the model established by the university, available on the website <http://www.uab.cat/web/estudiar/grau/informacio-academica/practiques-externes-1345662180331.html>

6. No employment contract

The placement does not establish an employment relationship of any kind, nor does it imply the provision of a service by the student. Placements undertaken under the terms of this agreement shall be strictly academic in nature.

7. Contribution to Social Security.

Pursuant to provision 52a of the revised text of the General Social Security Act, introduced by Royal Decree Law 2/2023, of March 16, on urgent measures to expand the rights of pensioners, the reduction of gender gap and the establishment of a new sustainability framework for the public pension system, and in accordance with the modification made by article 212 of Royal Decree Law 5/2023, of June 28, from 1 January 2024, the University will assume the cost and management of registering students for the social security system when they do unpaid curricular academic placements under the auspices of this agreement.

8. Personal data

The parties undertake to process any personal data to which they have access as a result of the training project that is the object of this document, in accordance with the provisions of Regulation (EU) 2016/679, of the European Parliament and of the Council, of 27 April 2016, regarding the protection of individuals with respect to the processing of personal data and the free movement of this data (GDPR), in compliance with the principles of data processing and its legality, and guaranteeing exercise of those rights that the GDPR recognises for the owners of the data.

In addition, the parties must apply the technical and organisational measures necessary to ensure the security of the data, particularly its confidentiality and integrity, and must avoid any unauthorised alteration, loss, processing or access to the said data.

9. Termination of the agreement

At any time, with due cause, this agreement may be terminated at the behest of any of the parties.

10. Resolution of Disputes

Any dispute arising from the application, interpretation or implementation of this agreement shall be resolved between the parties. If this is not possible, the parties shall waive their own jurisdiction and be submitted to the courts of Barcelona.

By signing this document, both the student participating in the placement programme and the partner organisation accept the terms of this agreement and acknowledge that they are aware of the applicable regulations and their rights and obligations thereunder. And in witness whereof, the Parties sign three original copies of this document, at the place and on the date given below.

Bellaterra (Cerdanyola del Vallès) **XX XX XXXX**.

For the Universitat Autònoma de Barcelona

The student

For the partner organisation

Dean or Head

(Signature and stamp)

(signature)

(signature and stamp)

MODEL TO BE COMPLETED BY THE UAB